



NATIONAL COLLEGE OF AYURVEDA & HOSPITAL

A COMMITMENT TO COMMUNITY

Affiliated by: Shri Krishna Ayush University, Kurukshetra
Approved by: NCISM, Ministry of Ayush (Govt. of India)

Address:
Dhani Garan Road
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Institute ID - AYU0389

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STANDARD OPERATING PROCEDURE

ANTI-RAGGING COMMITTEE

AR 01: INTRODUCTION

Ragging is a practice in educational institutions that involves existing students baiting or bullying new students. In the name of introduction or initiation, millions of students are brutally abused in many educational institutions. Ragging has social, physical, political economic academic and physiological dimensions.

AR 02: DEFINITION OF RAGGING

(As defined by the Honourable Supreme Court of India)

Any disorderly conduct whether by words spoken or written, or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological or physical harm or to raise fear or apprehension thereof in a fresher or a junior student and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.

AR 03: ANTI-RAGGING COMMITTEE

Every institution shall constitute a committee to be known as the Anti-Ragging Committee. To be nominated and headed by the Head of the institution, and consisting of representatives of civil and police administration, local media, Anti-Ragging Cell comprises Principal, Senior Faculty Members and Staff. Representatives of faculty members, representatives of students belonging to the fresher's category as well as senior students, non-teaching staff; and shall have a diverse mix of membership in terms of levels as well as gender. It shall be the duty of the Anti-Ragging Committee to ensure compliance with the provisions of the Regulations as well as the provisions of any law for the time being in force concerning ragging.

AR 04: OBJECTIVES

- To aware, the students of dehumanizing effect of ragging inherent in its perversity.
- To keep a continuous watch and vigil over ragging so as to prevent its occurrence and recurrence.

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Director
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The 5 Elements

Earth Air Water Fire Space



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AR 05: ANTI RAGGING COMMITTEE ROLES To promptly and stringently deal with the

- The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
- To consider the complaints received from the students and conduct enquiry and submit report to the Anti- Ragging Committee along with punishment recommended for the offenders
- Oversee the procedure of obtaining undertaking from the students in accordance with the provisions
- Conduct workshops against ragging menace and orient the students
- To provide students the information pertaining to contact address and telephone numbers of the person(s) identified to receive complaints/distress calls
- To create awareness among the students about Anti ragging

I.AR 06: POWERS OF ANTI RAGGING COMMITTEE SQUADS IN-CHARGE

Squads in-charge will be Responsible for the following in their areas:

- Regular checks for any Ragging activity in their areas
- They will carry out surprise checks in probable areas of ragging.
- In case of any incidence noticed on the spot, assessment of the incidence be made and necessary action to be taken and inform the control cell immediately via (1) Helpline (2) Application.
- Ensure anti-ragging instructions are displayed at prominent places in their areas of control.
- Each squad in-charge will make detailed duty plan in respect of his squad and forward a list copy of the same to the control room.
- Every squad in-charge will brief all members of his squad about their duties / action regarding anti-ragging.
- In case of inadequacy of the member detailed in their respective teams, they may float additional requirements to the in-charge of anti-ragging committee.
- The squad in-charge will collect the updated list of student including their latest address and phone no's in respect of the classes run in their blocks of their areas.
- For communication with the in-charge of anti-ragging committee furnished at the end.

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AR 07: PUNISHABLE INGREDIENTS OF RAGGING

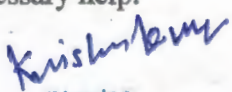
- Abetment to ragging
- Criminal conspiracy to rag
- Unlawful assembly and rioting while ragging
- Violation of decency and morals through ragging
- Injury to body causing hurt or grievous hurt
- Wrongful restraint
- Wrongful confinement
- Use of criminal force
- Extortion
- Assault/sexual offences/Unnatural offences
- Criminal intimidation
- Offences against property
- Attempt to commit any or above of the offences
- Any offence flowing from the definition of ragging

AR 08: MECHANISM OF RECEIVING STUDENTS COMPLAINTS

- In case of an incident of ragging, contact any member of the anti-ragging cell and/or report it immediately to anti-ragging squad
- Can directly contact to National anti-ragging helpline-1800-180-5522
- Can file complaint online to helpline@antiragging.in [UGC crisis Hotline]

AR 09: ANTI RAGGING MEASURES

- Each batch of freshers should be divided into small groups and each such group shall be assigned to a member of staff. Such staff member should interact individually with each member of the group on daily basis to ascertain the problems/difficulties, if any faced by the freshers in the Institution and extend necessary help.


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- In case of freshers admitted to a Hostel it shall be the responsibility of the teacher in-charge of the group to co-ordinate with the warden of the Hostel and to make surprise visits to the rooms in the hostel where the members of the group are lodged. Freshers should be lodged in a separate hostel block wherever possible and where such facilities are not available, the college/institution shall ensure that seniors' access to fresher's accommodation is strictly monitored by wardens, Security Guards and Staff.
- Every institution should engage or seek the assistance of professional counsellors at the time of admissions to counsel 'freshers' in order to prepare them for the life ahead, particularly for adjusting to the life in hostels. At the commencement of the academic session the Head of the Institution, shall convene and address a meeting of various functionaries/agencies, like Wardens, representatives of students, parents/guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging and steps to be taken to identify the offenders and punish them suitably.
- To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably with different colors for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
- One of the pre-emptive measures in our institution to curb ragging includes submission of undertaking by all students and their parents, at the time of admission, taking oath not to indulge in ragging.
- **Publishing that ragging is banned:** The institutions are required to publish that the ragging is totally banned in the institution and anyone found doing/abetting ragging would be suitably punished.
- **Affidavit of Student:** A student during the admission process has to file an affidavit along with his parents/guardian's signature, stating that he will not be ragging other students directly or indirectly.
- Contact detail of Anti Ragging Helpline/Anti Ragging Committee/Anti Ragging Squad
- Every fresh student admitted to the institution shall be given a printed leaflet detailing to whom he/she has to turn to for help and guidance for various purposes including addresses and telephone

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Director

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numbers, so as to enable the student to contact the concerned person at any time. Identity of informants of ragging incidents is fully protected

- **Anti-ragging squad:** Anti ragging committee would also monitor and oversee the performance of the Anti-Ragging Squad. It shall be the duty of the Anti-Ragging Squad to make surprise raids on hostels, and other places vulnerable to incidents of, and having the potential of, ragging
- **Evaluation of Ragging :** It lays down that The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad

AR 10: PROTECTION FOR FRESHERS / JUNIORS

In the case of any ragging incident, the students may immediately call and bring it to the notice of the members of the Anti-Ragging committee for necessary help, guidance and actions. Today, students can file a complaint against the person who has hurt him or her emotionally, physically or mentally with the Anti-Ragging Cell that is set up in the college.

The freshers / junior students are hereby instructed that they should move in groups within the academic areas / campus, should not respond to the calls from seniors, desist from doing anything against their will even if ordered by the seniors and that, they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.

AR 11: PUNISHMENT FOR RAGGING

Ragging within or outside the educational institution is prohibited. Whoever directly or indirectly commits, participates in, abets or instigates ragging inside or outside the educational institution shall be suspended, expelled or rusticated from the institution and shall also be liable to fine. The punishment includes rigorous imprisonment, cancellation of admission, suspension from attending classes, withholding/ withdrawing fellowships/ scholarships and other financial benefits, withholding or cancelling the results depending upon the nature and gravity of the offence as established by the Anti-

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Ragging Committee of the Institution, the possible punishments for those found guilty of ragging shall be any one or any combination of the following:

- Cancellation of admission
- Suspension from attending classes and academic privileges
- Withholding/withdrawing scholarship, fellowship and other benefits
- Debarring from appearing in any test /exam/other evaluation process
- Withholding of results
- Debarring the student from representing the institution in any regional, national, international youth festival, meet, tournament, etc.
- Suspension / expulsion from hostel
- Restriction from institution for a period of 1 to 4 years
- Expulsion from an institution and barring from admission in any other institution.
- Fine up to Rs. 25,000/-
- Forfeiting Campus Placement opportunities / recommendations
- Rustication from the institution for a period, ranging from 1 to 3 years
- Expulsion from the institution and consequent debarring from admission to any other institution for a specific period
- Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.
- The possible punishment includes rigorous imprisonment (in compliance with the order of Supreme Court of India)

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